

Office Productivity: Statewide E-Mail

Service Description:

The State will provide consolidated e-mail services at one or more of the consolidated data centers. This project is based upon work supported by the Louisiana Technology Innovations Fund. Statewide email service will include the support of all standard e-mail functions including basic messaging, address book, calendars, scheduling of personnel and resources within and among departments and optional integration with wireless services.

Participation:

Agencies under the authority of Act 772 shall participate.

Rates:

Initial conversion costs will be funded where possible through a grant from the Louisiana Technology Innovation Fund. On-going operational costs will be funded through full cost recovery. There is a monthly charge for each 50 megabyte increment of mailbox storage per user. Rates will be reviewed at least annually and may include both fixed and variable costs. Agencies will be billed monthly.

Item	Units	Frequency	Amount
Each mailbox	per 50 meg	monthly	\$14.00 Effective July 1, 2004
Additional charges are outlined on the OCS web site at OCS Policies			

Enrollment Procedures:

Contact Joe Lee using Contact Information below.

Related Documentation:

[OCS Policies](#) Prerequisites, authentication, standards, filters, limits, backups, etc.
[IT-POL-002](#) Centralization of Information Technology Policy
[IT-STD-003](#) Electronic Messaging Standard

Time Line:

The priority for departmental participation is established by the Chief Information Officer and coordinated with department management.

Click [here to see the current schedule](#).

Contact Information:

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